Digital Transfer Instructions

**Orion Users** – Teams that have access to the Orion Scoring System are encouraged to send their targets to CMP Electronically. **This will eliminate the need to mail your targets.** The new version of Orion has a cloud feature that will send targets and match files directly to CMP. To send targets to CMP, Orion users must do the following.

1. **Update Orion Version to 2.3.34.0 or newer**
2. **Update user license with Orion** *(at no cost, but must contact Orion to receive the license)*
3. **To check if you have an updated license, click on Tools -> Cloud Backup Status.** If it says provides a count of the number of files waiting to be backed up, you have the updated license. If it says “AccessDenied” your license needs to be updated.
4. **Score Targets**
5. **Go to Match -> Export Results -> Share Match Directory -> with Civilian Marksmanship Program**
6. **Click “Yes” to send all match files and Target Images**
7. **The process will take a few minutes. A green status bar will appear indicating the progress. Keep Orion open until you receive the confirmation message.**