

Firing Instructions

JROTC Air Rifle Postal Competition



Please review these instructions before allowing cadets to fire on the Postal competition targets. **BE SURE TO REVIEW THESE INSTRUCTIONS WITH YOUR CADETS BEFORE THEY FIRE.**

Before Firing the Postal Competition

Determine How Your Scores Will Be Submitted. Units will submit Postal scores using one of the following methods:

- **Paper Targets with No Orion/Scopos Account - CMP Scoring:** Fire the official CMP Postal targets and return the fired targets to CMP for scoring.
- **Orion/Scopos:** Units that provide CMP with an Orion/Scopos club code will receive a Child Match invitation through Scopos. The Child Match establishes the connection between your match and the CMP JROTC Postal Competition and must be used for scores to report to CMP. If scores are reported to CMP via this connection, physical targets do not need to be returned. **DO NOT dispose of targets as CMP reserves the right to request the physical targets for review.** If those targets cannot be presented, the cadet may be disqualified from the Postal.
- **Electronic Targets:** Units may conduct the Postal Competition using an approved electronic target system, including **Athena, MegaLink, SIUS, KTS or other approved systems.** If your electronic target system is integrated with Scopos, use the **CMP Child Match** to report scores directly to CMP. If your system is not integrated with Scopos, or you are unable to transmit scores through the integration, submit your results using the [Electronic Score Submission Form](#).

Paper Target / CMP Scoring Units

- **Check Targets.** Issue targets to each cadet. The targets will have the cadet's name and position printed on each target. There is no need to write additional information on the targets unless making a score notation after firing (for example, a sighting shot outside the scoring ring or a double load).
- **Cadet Substitutions.** If a substitute fires on targets issued to another cadet, completely mark through the barcode **vertically** so it cannot be read by the scanner. Cross out the original cadet's name and competitor number and clearly write the replacement cadet's information, as shown:
- **Fire Postal Record Targets.** After confirming that each cadet has the correct targets, conduct the Postal Competition according to the Match Conduct and Firing Procedures below.

Wilson, Joe (999999)
~~Smith, Jack (222222)~~
Port Clinton HS OH



Prone 1

Orion/Scopos & Integrated Electronic Target Units

- **Open the Child Match.** CMP will send a Child Match invitation to each unit that provided an Orion/Scopos club code. Accept and use this Child Match to conduct the JROTC Postal

Competition. Do not create a separate match. The Child Match is what connects your results to CMP.

- **Import Registered Cadets.** CMP will email an Excel file containing your unit's registered competitors. **Import this file into the Child Match before firing.** Using the CMP-provided file will help ensure competitors are entered with the correct CMP Competitor ID and rifle class. Do not manually recreate your registered roster unless necessary.
- **Cadet or Rifle Class Changes.** If a registered cadet is replaced or a rifle class changes, make the appropriate change in Orion and submit the change using the CMP Online Cadet Change Form.
- **Conduct and Score the Match.** The Child Match may be used with Orion-scored paper targets or with an electronic target system integrated with Orion/Scopos, such as Athena, MegaLink, SIUS, KTS, etc.
- **Score Reporting.** New this year, units do not need to use "Share Match Directory" to submit Postal scores. A direct connection between CMP and Scopos will allow scores to flow to the CMP results website, provided that the CMP Child Match is used.
- **Alternate Submission.** If you are unable to submit results through the Child Match, use the [Electronic Score Submission Form](#).

IMPORTANT: Orion/Scopos users must use the Child Match provided by CMP. Creating a separate match will not establish the connection needed to report scores to CMP. Keep all fired targets even if score submission was completed through Orion/Scopos. CMP may request to verify fired targets and a failure to provide these targets may result in disqualification from the Postal.

Electronic Target Units Not Reporting Through Scopos

- **Conduct the Match.** Units using an approved electronic target system that is not connected through Scopos may conduct the Postal Competition electronically according to the Match Conduct and Firing Procedures below.
- **Submit Results.** After firing is complete, submit your results using the [Electronic Score Submission Form](#).

Match Conduct

- **Firing Distance.** All firing must be done on a range with targets at 10 meters (33 feet) from the firing line.
- **Replacing Cadets.** If a registered cadet is unable to fire and another cadet will replace them, submit the change using the CMP Online Cadet Change Form. For paper targets, **completely mark through the barcode vertically so it cannot be read by the scanner.** Cross out the original cadet's name and competitor number and clearly print the name of the cadet who actually fired. Do this on all three targets. For Orion/Scopos, update the competitor information in the Child Match before scoring the replacement cadet's results.
- **Sighting Shots.** Competitors may fire as many sighting or practice shots as they wish during sighting stages. All sighting shots must be fired at the two bullseyes in the center of the target that are printed inside the oval guard ring and marked with an "SS." Any shot that

strikes outside of the guard ring during sighters must be marked (the instructor/coach may circle the shot and write "SS" next to it).

- **Record Shots.** One record shot must be fired at each of the 10 numbered record bullseyes on each target (10 record shots total per target). Any shot outside of the guard ring around the two sighting bullseyes must be counted as a record shot even if it does not hit the scoring rings on one of the record bullseyes. Fire 10 record shots on each of the three competition targets (30 record shots total). Do not fire more than 10 record shots on any of the three targets. If a shooter fires two record shots at one record bullseye, leave another bullseye on that target blank so there are no more than 10 total record shots on that target. There is no penalty for this for the first two occurrences in the 30-shot event.

Procedures for Firing the Postal Competition

Stage	Activity	Time Limit
Stage 1	Prep and Sighting - Kneeling	8 minutes
Stage 2	Kneeling Position	10 minutes
Stage 3	Changeover Period	5 minutes
Stage 4	Prone Sighters	5 minutes
Stage 5	Prone Position	10 minutes
Stage 6	Changeover Period	5 minutes
Stage 7	Standing Sighters	5 minutes
Stage 8	Standing Position	15 minutes

After Firing the Postal Competition

Complete the Unit Firing Report. All units must complete the Unit Firing Report after all participating cadets have finished firing. Submission of this report notifies CMP that your unit has completed the Postal Competition and that your scores have been submitted or your targets are being returned to CMP. An electronic link to the form can be found here: [JROTC Postal — Unit Firing Report – Fill out form](#) or <https://forms.cloud.microsoft/r/kZBqTyfZ0X>.

Paper Target / CMP Scoring Units

- **Checking Fired Scores.** After your cadets finish firing, you may estimate their scores before sending the targets to CMP for official scoring. Do not use a scoring gauge (plug) to check shot values. The insertion of a scoring gauge may distort the shot holes and cause a false reading by the scoring system. An Eagle Eye or scoring template (overlay) may be used. Handle fired targets by the edges and do not touch the shot holes.
- **Returning Targets.** Place all fired Postal record targets and the completed paper Unit Firing Report in one package and forward it to CMP. All official targets for the unit should be returned together. CMP recommends using a shipping method with tracking.

ALL TARGETS MUST BE RECEIVED (NOT POSTMARKED) AT CMP HEADQUARTERS BY 4 DECEMBER 2026.

Mailing Address for Paper Targets

USPS	UPS/FedEx/Other
Civilian Marksmanship Program ATTN: JROTC Postal P.O. Box 576 Port Clinton, Ohio 43452	Civilian Marksmanship Program Camp Perry Training Site, Bldg #3 1000 N. Lawrence Road Port Clinton, Ohio 43452

Orion/Scopos & Integrated Electronic Target Units

1. Verify that all competitors were scored in the CMP Child Match.
2. Verify competitor names, CMP Competitor IDs and rifle classes.
3. Make any necessary cadet substitutions or rifle class corrections and submit the [Online Cadet Change Form](#) for each affected cadet.
4. Complete the [Online Unit Firing Report](#) to notify CMP that your unit has completed firing.
5. Do not use "Share Match Directory." Scores from the CMP Child Match will be transmitted to CMP through the Scopos integration.

If the Scopos integration does not work and your scores are not being transmitted to CMP, submit your results using the [Electronic Score Submission Form](#).

Electronic Target Units Not Reporting Through Scopos

1. Make any necessary cadet substitutions or rifle class corrections and submit the [Online Cadet Change Form](#) for each affected cadet.
2. Complete the [Online Unit Firing Report](#) to notify CMP that your unit has completed firing.
3. Submit your scores using the [Electronic Score Submission Form](#).

Scoring and Results

CMP will score paper targets and post all scores in ranked results lists on the CMP website. Protests of shots will be handled in accordance with Rule 8.5.5 of the National Standard Three-Position Air Rifle Rules. Instructors should call protests to 419-635-2141 or email postals@thecmp.org as soon as possible after scores are posted and before scores become final on **10 December 2026**.

If you have questions or require additional information, contact CMP Competitions at 419-635-2141 or email postals@thecmp.org.