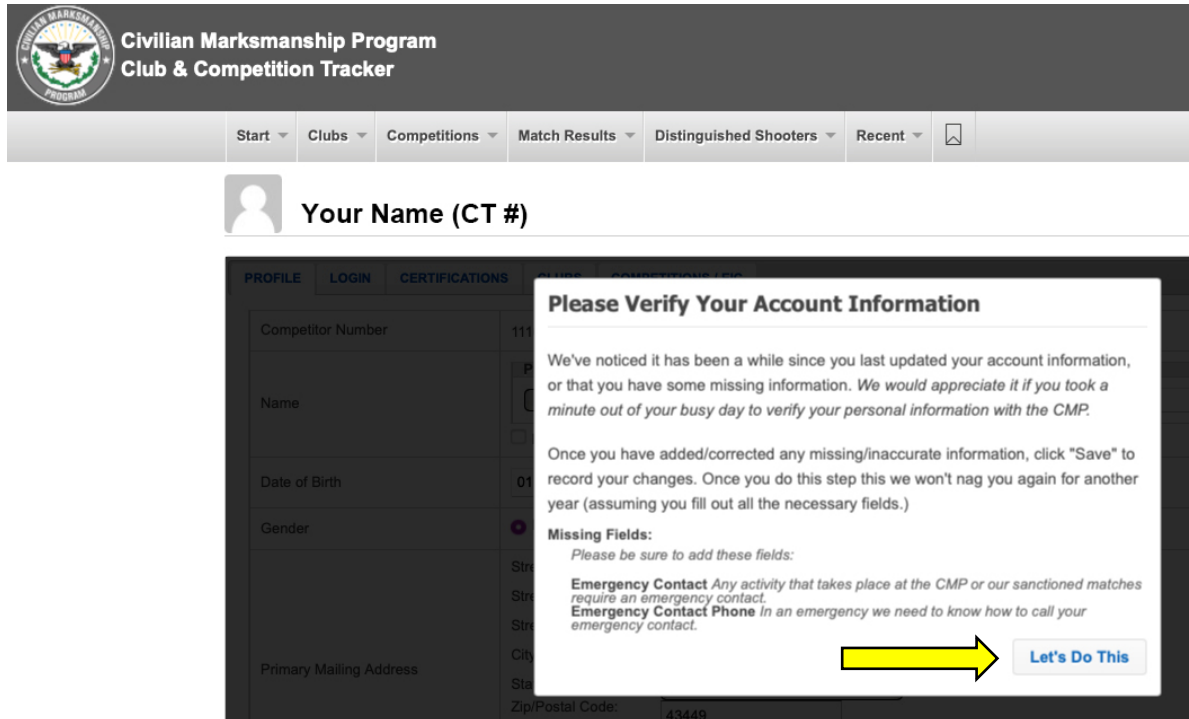


## ONLINE FILING:


1. If you wish to file your organization's Report electronically and do not have a Login ID or Password, call or email the Mike Conrad, CMP Affiliate Relations Coordinator, at 419-635-2141, ext. 753 or email [mconrad@thecmp.org](mailto:mconrad@thecmp.org) and request a login ID and password that will allow the CMP Contact person for your club to submit this report electronically.
2. If you already have a **Login ID and Password** for Competition Tracker and are listed as the **Club Contact Person**, begin by clicking <https://ct.thecmp.org/app/v1/index.php?do=login> to log into your CT account.

Click **Let's Do This** -- Verify your information and click **SAVE** at the bottom right.



**Civilian Marksmanship Program**  
**Club & Competition Tracker**

Start ▾ Clubs ▾ Competitions ▾ Match Results ▾ Distinguished Shooters ▾ Recent ▾

 **Your Name (CT #)**

**PROFILE** **LOGIN** **CERTIFICATIONS** **CLUBS** **COMPETITIONS / EIC**

**Please Verify Your Account Information**

We've noticed it has been a while since you last updated your account information, or that you have some missing information. We would appreciate it if you took a minute out of your busy day to verify your personal information with the CMP.

Once you have added/corrected any missing/inaccurate information, click "Save" to record your changes. Once you do this step this we won't nag you again for another year (assuming you fill out all the necessary fields.)

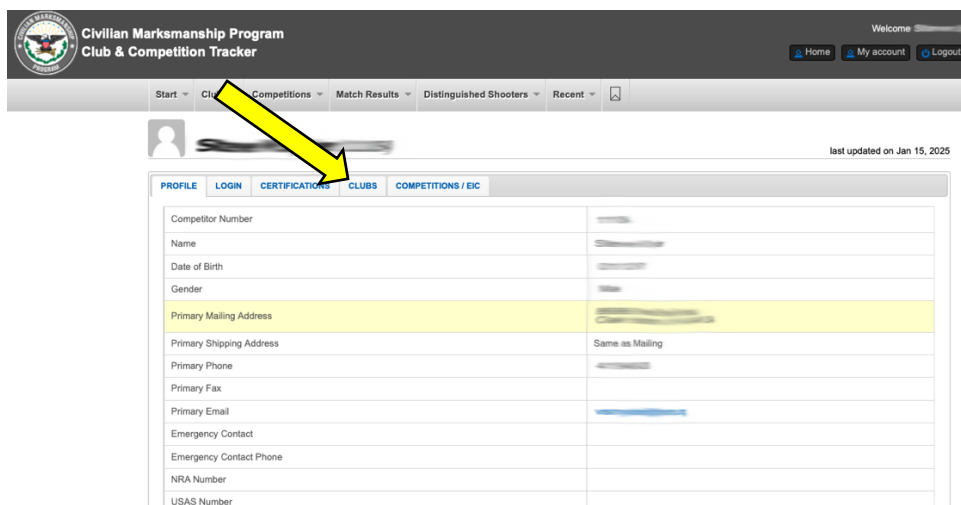
**Missing Fields:**  
Please be sure to add these fields:

**Emergency Contact** Any activity that takes place at the CMP or our sanctioned matches require an emergency contact.  
**Emergency Contact Phone** In an emergency we need to know how to call your emergency contact.


**Let's Do This**

Competitor Number: 111  
Name: P  
Date of Birth: 01  
Gender: M  
State: Str  
City: Str  
State: Str  
Zip/Postal Code: 43449


And then click on the **CLUBS** tab (in blue) under your name.



**Civilian Marksmanship Program**  
**Club & Competition Tracker**

Welcome  Home My account Logout

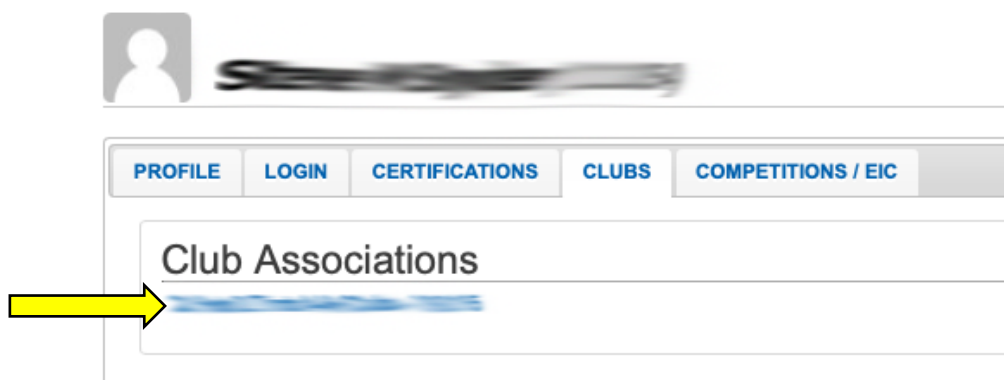
Start ▾ Clubs ▾ Competitions ▾ Match Results ▾ Distinguished Shooters ▾ Recent ▾

 last updated on Jan 15, 2025

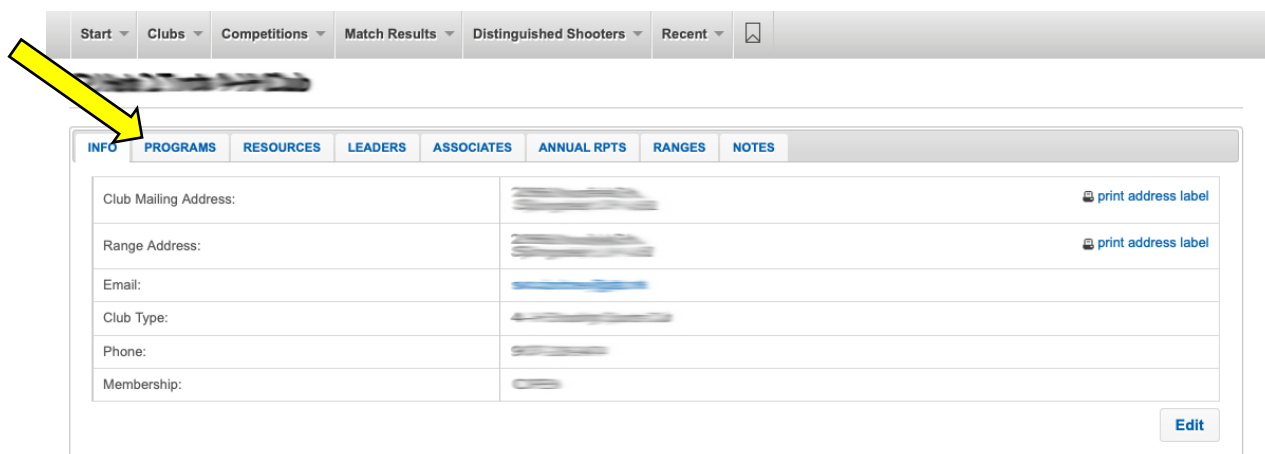
**PROFILE** **LOGIN** **CERTIFICATIONS** **CLUBS** **COMPETITIONS / EIC**

Competitor Number	
Name	
Date of Birth	
Gender	
Primary Mailing Address	
Primary Shipping Address	Same as Mailing
Primary Phone	
Primary Fax	
Primary Email	
Emergency Contact	
Emergency Contact Phone	
NRA Number	
USAS Number	

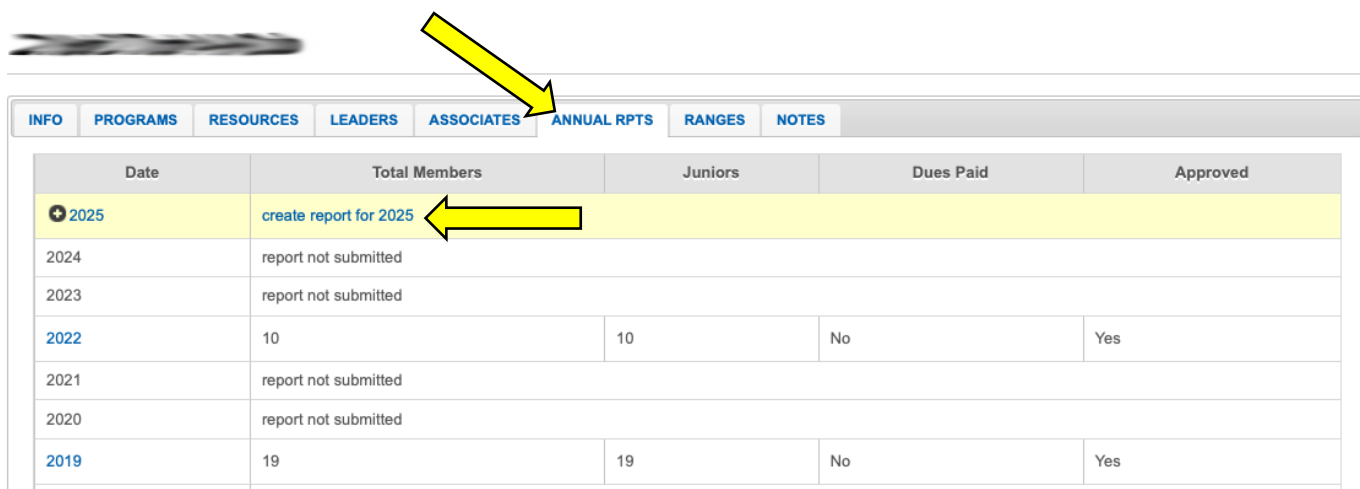
Click your **CLUB NAME** and edit any information needed.



Click on **PROGRAMS** (in blue) at the top to update any new programs. Click **Update** at the bottom.



Click on **ANNUAL RPTS** and click on “create report for 2025”.



You may begin the CMP Club Annual Report. After completing the report, please click **SAVE** at the bottom right. MOUs do not need to submit dues.

**Questions? Contact Mike Conrad, Clubs Associate**  
Civilian Marksmanship Program, Phone- (419) 635-2141 Ext 753, Email - [mconrad@thecmp.org](mailto:mconrad@thecmp.org)