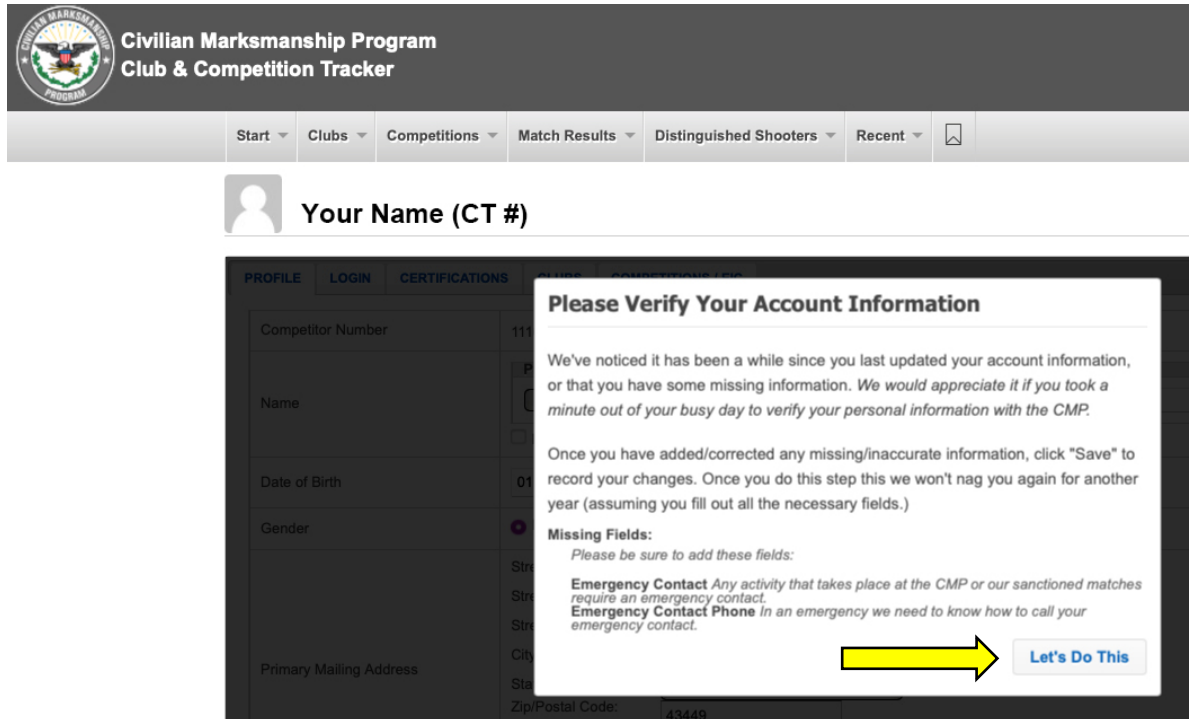


## ONLINE FILING:


1. If you wish to file your organization's Report electronically and do not have a Login ID or Password, call or email the Mike Conrad, CMP Affiliate Relations Coordinator, at 419-635-2141, ext. 753 or email [mconrad@thecmp.org](mailto:mconrad@thecmp.org) and request a login ID and password that will allow the CMP Contact person for your club to submit this report electronically.
2. If you already have a **Login ID and Password** for Competition Tracker and are listed as the **Club Contact Person**, begin by clicking <https://ct.thecmp.org/app/v1/index.php?do=login> to log into your CT account.

Click **Let's Do This** -- Verify your information and click **SAVE** at the bottom right.



**Civilian Marksmanship Program  
Club & Competition Tracker**

Start ▾ Clubs ▾ Competitions ▾ Match Results ▾ Distinguished Shooters ▾ Recent ▾

 **Your Name (CT #)**

**Please Verify Your Account Information**

We've noticed it has been a while since you last updated your account information, or that you have some missing information. We would appreciate it if you took a minute out of your busy day to verify your personal information with the CMP.

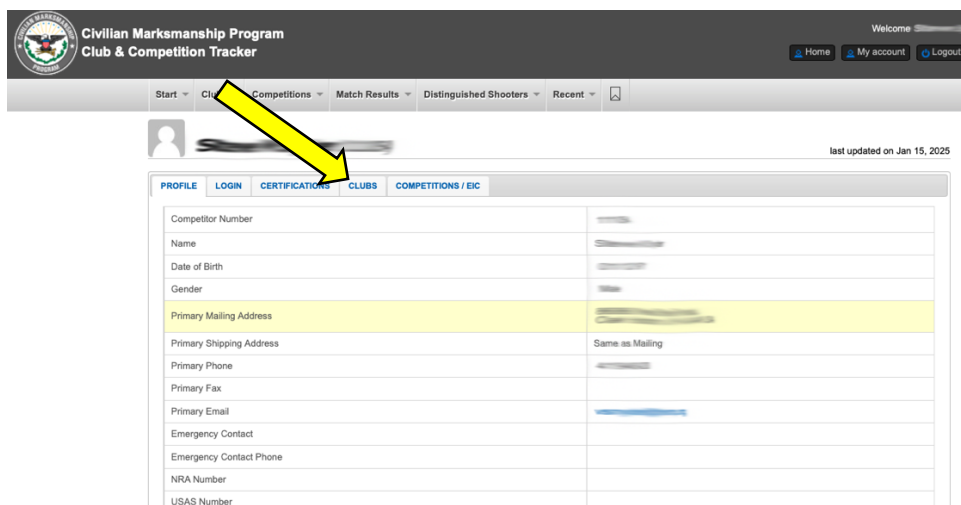
Once you have added/corrected any missing/inaccurate information, click "Save" to record your changes. Once you do this step this we won't nag you again for another year (assuming you fill out all the necessary fields.)

**Missing Fields:**  
Please be sure to add these fields:


**Emergency Contact** Any activity that takes place at the CMP or our sanctioned matches require an emergency contact.  
**Emergency Contact Phone** In an emergency we need to know how to call your emergency contact.

**Let's Do This**

And then click on the **CLUBS** tab (in blue) under your name.



**Civilian Marksmanship Program  
Club & Competition Tracker**

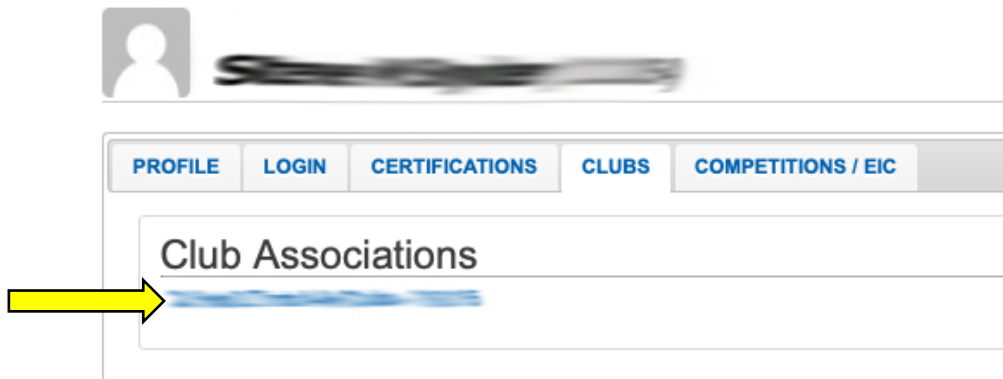
Welcome  Home My account Logout

Start ▾ Clubs ▾ Competitions ▾ Match Results ▾ Distinguished Shooters ▾ Recent ▾

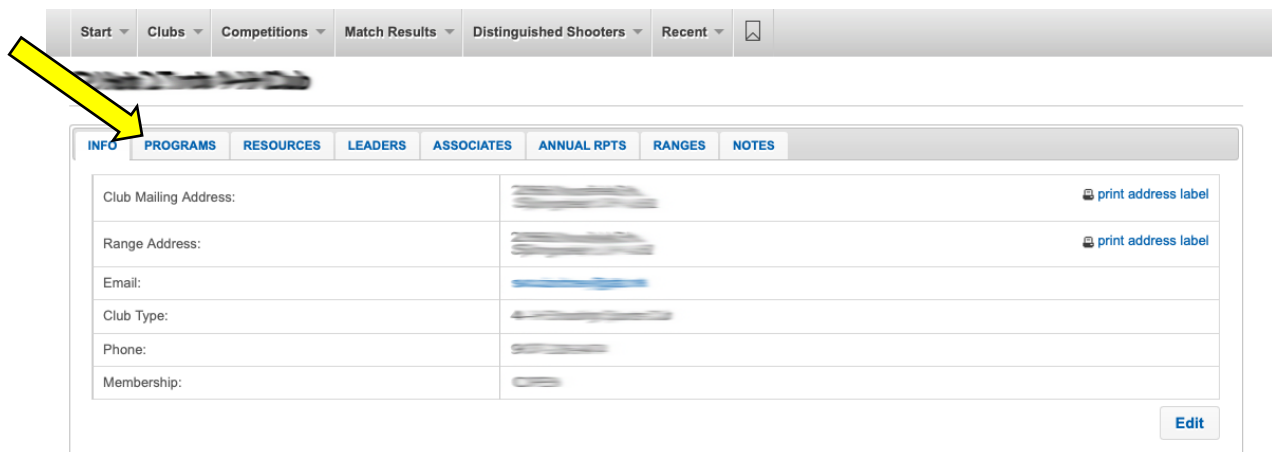
**PROFILE LOGIN CERTIFICATIONS CLUBS COMPETITIONS / EIC**

Competitor Number  
Name  
Date of Birth  
Gender  
Primary Mailing Address  
Primary Shipping Address Same as Mailing  
Primary Phone  
Primary Fax  
Primary Email  
Emergency Contact  
Emergency Contact Phone  
NRA Number  
USAS Number

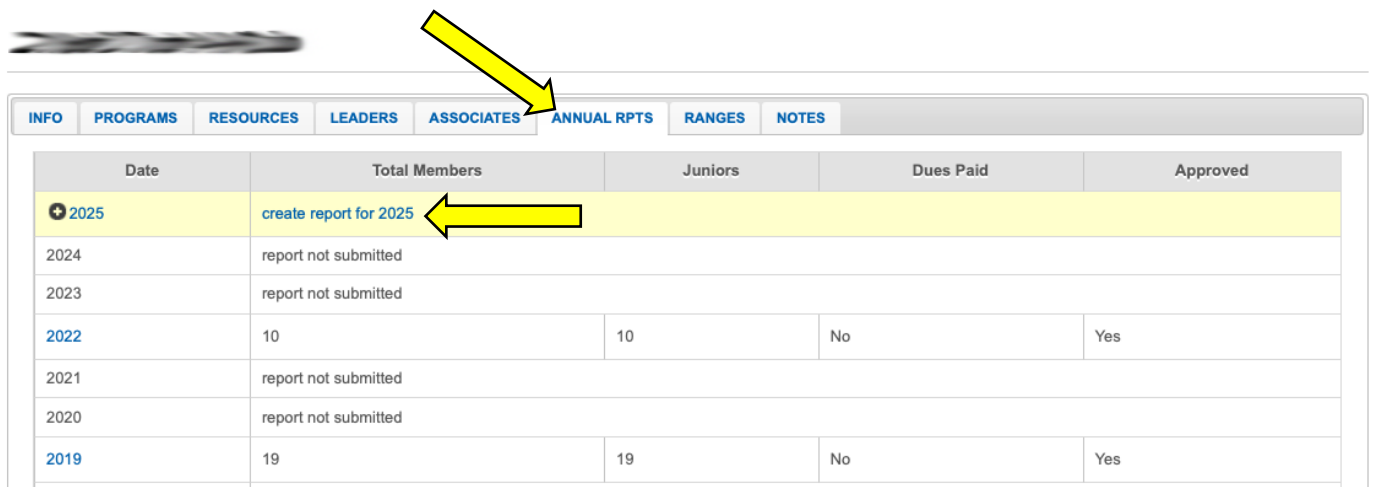
Click your **CLUB NAME** and edit any information needed.



Click on **PROGRAMS** (in blue) at the top to update any new programs. Click **Update** at the bottom.



Click on **ANNUAL RPTS** and click on “create report for 2025”.



You may begin the CMP Club Annual Report. After completing the report, please click **SAVE** at the bottom right.

The click on *(pay online)*

Start

Clubs

Competitions

Match Results

Distinguished Shooters

Recent

INFO

PROGRAMS

RESOURCES

LEADERS

ASSOCIATES

ANNUAL RPTS

RANGES

NOTES

Date	Total Members	Juniors	Dues Paid	Approved
2025	0	0	No <i>(pay online)</i>	No

Then it will ask how you would like to pay your \$35.00 club dues. Follow those instructions.

## Pay Club Dues Online

We welcome you to pay for your 2025 annual dues online using our online payment processing site. It is quick, secure and simple. Just click 'Pay Online' below and we'll send you on your way!

Note: Once you click on Pay Online, please do not use your back button. You may be charged twice.

**Pay Online** ←

Don't want to pay online? You can choose to pay by check instead. Please remit your payment of \$35.00 to:

**Civilian Marksmanship Program  
Attn: CMP Affiliate Relations  
PO Box 576  
Port Clinton, OH 43452 USA**

I'll pay by check later ←

If you decide to pay online, you will be directed to the CMP eStore to process your payment.



## CMP Club and Competition Payment

Club Dues	1 @ \$35.00 / each	\$35
Shipping		\$0.00
Club Id:		
Registration ID:		
		Total: \$35

### Credit Card Information (\* - required)

*Name On Card	*Card Number
Security Code	*Exp Month
	01
	*Exp Year
	2025

**Questions? Contact Mike Conrad, Clubs Associate**

## Civilian Marksmanship Program

Phone- (419) 635-2141 Ext 753

Email - [mconrad@thecmp.org](mailto:mconrad@thecmp.org)