

# Unit Firing Report

**Instructions.** This Firing Report is to be completed by the Marksmanship Coach after all cadets in your unit finish firing the 2017- 2018 JROTC Air Rifle Postal Competition. Be sure to complete and enclose this form with your unit's fired targets. All official targets for your unit should be forwarded to the CMP in one package. We recommend shipping via FedEx or UPS so that you have a tracking number. If you are sending your targets via Orion, please scan the unit firing report and email it to [postals@thecmp.org](mailto:postals@thecmp.org).

<b>JROTC Service</b> <input type="checkbox"/> ARMY <input type="checkbox"/> USMC <input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE	
Name of School/ JROTC Unit	Name—Senior Instructor/Marksmanship Coach (Please Print)
<b>Changes to registration were made (such as replacing cadets or changes in rifle class):</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>YES</b> <i>Include change of shooter form. Visit <a href="http://thecmp.org/wp-content/uploads/CadetChanges.pdf">http://thecmp.org/wp-content/uploads/CadetChanges.pdf</a> for additional copies of the change of shooter form to include with mailed targets, or to submit electronically (Orion Users).</i>	
<b>Certification by Instructor:</b> I certify that I witnessed the targets enclosed in this package being fired. All requirements in the Official Program for the 2017-2018 JROTC Air Rifle Postal Competition and Postal Match Firing Instructions were followed. Instructor Signature: _____ Date Targets Fired: _____ Telephone (day): _____	

Please forward all fired official targets and this **Unit Firing Report** to:

**Civilian Marksmanship Program**  
**ATTN: JROTC Postal**  
**P. O. Box 576**  
**Port Clinton, Ohio 43452**

**Civilian Marksmanship Program**  
**Camp Perry Training Site, Bldg 3**  
**OR 1000 N. Lawrence Road**  
**Port Clinton, Ohio 43452**

**Orion Users.** JROTC Units that have access to the Orion Scoring System may send their targets to CMP electronically, and do not need to mail targets. To send targets to CMP, Orion users must do the following.

- Update Orion to version with Cloud Backup
  - To check if you have an updated license, click on Tools -> Cloud Backup Status. If it says provides a count of the number of files waiting to be backed up, you have the updated license. If it says "AccessDenied" your license needs to be updated.
- Include the name of the school, and "JROTC Postal" in the match name.
- Score targets.
- Go to Match -> Export Results ->Share Match Directory -> with Civilian Marksmanship Program
- Click "Yes" to send all match files and Target Images
- The process will take a few minutes. A green status bar will appear indicating the progress. Keep Orion open until you receive the confirmation message.
- Visit <http://thecmp.org/wp-content/uploads/JROTCUnitFiringReport.pdf> to submit this form electronically or email a scanned copy to [postals@thecmp.org](mailto:postals@thecmp.org).

**ALL TARGETS ARE DUE BACK TO CMP BY DECEMBER 1, 2017!**